

T.C.
KARABÜK UNIVERSITY INTERNATIONAL RELATIONS COORDINATORSHIP
2023-2024 ERASMUS+ INTERNSHIP MOBILITY (2023-1-TR01-KA131-HED-000112942) AND GAZİ UNIVERSITY CONSORTIUM INTERNSHIP
MOBILITY (2023-1-TR01-KA131-HED-000164272) APPLICATION ANNOUNCEMENT

A. BASIC INFORMATION

What is Erasmus+ Internship Mobility?

It is the process of receiving vocational training and/or gaining work experience within an enterprise or organization in an EU country. The organizations that will host the internship can be enterprises, training centres, research centres, chambers and associations of commerce, schools, foundations, non-profit organizations, organizations providing career guidance, professional counselling and guidance organizations, higher education institutions and other organizations specified in the Erasmus+ Programme Guide. The internship activity is not expected to be compulsory for the student's diploma program. However, the economic sector in which the internship will take place must be a sector related to the student's current education program. The following organizations are not eligible for the internship activity:

- EU institutions and EU agencies
- Organizations implementing EU programs and receiving grants in this context (https://europa.eu/european-union/about-eu/institutions-bodies_en)

B. APPLICATION PROCEDURES

1. Applications will be made online within the date range specified in the calendar by logging in with e-government passwords via the <https://turnportal.ua.gov.tr/> login system.
2. Documents required to be submitted in the application must be uploaded to the system. (Documents are specified in the evaluation criteria table).
3. Please apply as Erasmus+ Internship from the system. Incorrect applications will be considered invalid.

4. Language score to be accepted for Erasmus+ Internship Mobility applications:

Language Exam conducted by the School of Foreign Languages in November 2023

C. CONDITIONS

1. The student must be a full-time student enrolled at Karabük University at formal education levels within the university. *

* Foreign students with YÖK scholarship cannot participate in exchange programs. Students who are enrolled in our university as YTB scholarship holders can participate in Erasmus+ internship mobility outside of the course semesters and during the summer months. Students who will participate in the activity must obtain written consent from the relevant Presidency in order not to be deprived of YTB scholarships.

2. Academic grade point average must be **2.50/4.00** for all levels (associate, undergraduate, graduate and doctorate) due to the decision taken by our university.

3. Language score thresholds;

The language score thresholds are set as **70** for the Departments of Western Languages and Literature, Applied English and Translation and Interpreting, **60** for the Departments of Engineering Faculty and International Relations (English), and **50** for other Faculties and Vocational Schools.

D. EVALUATION CRITERIA AND QUOTA INFORMATION

Evaluation Criteria

The selection of students is carried out from among the students who apply by fulfilling the requirements, taking into account the evaluation criteria and weighted scores recommended by the National Agency.

1. Success score is calculated as academic grade point average 50% + language level 50%.

2. Some special cases and related score additions/deletions are as follows:

Table.1 Special Cases

Cases	Additional Points
1st degree relatives of martyrs and veterans	+15 Points
Students with disabilities (provided that the disability is documented)	+10 Points
Within the scope of the Social Services Law No. 2828 and the Child Protection Law No. 5395, students who have been given a protection, care or shelter decision	+10 Points
Providing a letter of acceptance from the internship place at the time of application	+10 Points
Those who themselves or their 1st degree relatives receive disaster victim assistance from AFAD	+10 Points
Digital skills development internships (DOTs) are prioritized	+5 Points
Previous mobility experience (with or without grant)	-10 Points
Participation in mobility in the country of citizenship	-10 Points
Not participating in an internship or study mobility without waiving, even if selected in previous application periods	-10 Points
For students selected for mobility: Failure to attend the meetings/trainings organized by the higher education institution regarding mobility without an excuse (Applicable if the student reapplies to Erasmus+ programs)	-5 Points

Quotas:

1. For 2023-2024 Karabük University Erasmus+ Internship Mobility (2023-1-TR01-KA131-HED-000112942) and Gazi University Consortium Internship Mobility (2023-1-TR01-KA131-HED-000164272), the quotas within the scope of internship mobility allocated to our university are estimated 52 months.

2. 2 times as many students will be substitutes as the number of the main students in the result list by submitting a valid application with a valid language score and GPA, and they will be able to participate in Erasmus+ Internship Mobility without the grant if they wish.

Table 2. Quota Information

Unit	Quota
Karabuk University Erasmus+ Internship Mobility	23 Students
Gazi University Consortium Erasmus+ Internship Mobility	3 Students
Toplam	26 Students

E. GRANTS AND PAYMENTS

1. In order for more students to benefit from this mobility, it is planned to make grant payments for 2 months for students who will benefit from internship mobility. In case of insufficient or increased grants, grant payment plans may change.

2. Monthly grant payments will be made to the selected students in varying amounts according to the country group. Grant amounts according to countries are as in the table:

Table 3: Countries

Countries	Monthly Grant Amount €
Germany, Austria, Belgium, Denmark, Finland, France, Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Greece	750 €
Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia	600 €

If the grant amount allocated to our institution is not sufficient for all students who apply, students on the reserve list can benefit from the activity without receiving a grant.

F. Additional Grants

Erasmus+ participants with special needs can access the necessary information from the link below:

<http://uluslararasi.karabuk.edu.tr/icerikGoster.aspx?K=D&id=82&BA=hayatboyu>

Additional Grant Support for Student Mobility

Additional Grant Support will be provided to underprivileged participants in addition to the grant to which they are entitled. In order to be eligible for this grant, a participant with limited means is defined as an individual who has limited economic and social means and fits the following sub-categories;

- 1) Those who are subject to Law No. 2828 (those who have a protection, care or shelter decision by the Ministry of Family and Social Services in accordance with Law No. 2828)
- 2) Students for whom a protection, care or accommodation decision has been taken within the scope of Child Protection Law No. 5395
- 3) Those who do not have other parental income and receive orphan/death pension
- 4) Children of martyrs/veterans
- 5) Those who have been granted a needy pension to themselves or their family (it is sufficient to submit a document proving that the student has received financial support from municipalities, public institutions and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Red Crescent, AFAD, etc.) at the time of Erasmus application).
- 6) Persons with disabilities (Persons with disabilities with a disability rate of at least 50% documented by the Disability Health Board report in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated February 20, 2019 and numbered 30692)
- 7) Students whose one of their parents or guardian receives a disabled or needy pension within the scope of Law No. 2022 dated 01.07.1976 on the Granting of Pensions to Needy, Powerless and Destitute Turkish Citizens Over 65 Years of Age and Disabled and Needy Turkish Citizens
- 8) Those who themselves or their 1st degree relatives receive disaster victim assistance from AFAD.

*Credit and Dormitories Institution scholarships and similar scholarships, other grants, aids and scholarships in the form of merit scholarships, one-time aids are not accepted within the scope of this financial aid.

Additional Grant Support will be provided in the following amounts according to the type of mobility to students who meet the above scope, upon their request and provided that they document this situation.

Additional Grant Amount Student Mobility: between 2-12 months 250 per month

G. Green Travel Support

Green travel is the use of public transportation with low carbon emissions. The use of buses, trains and shared cars are included in the scope of green travel. In order to receive green travel support, green travel must be used on the way there and back and more than half of the entire trip must be made using green vehicles.

If students choose green travel, they will receive a one-time green travel support of EUR 50. Airplane is not covered by green travel. If the main

means of transportation for the majority of the distance between two points is a vehicle other than an airplane, a green travel supplementary grant will be awarded.

H. Inclusion Support

The Erasmus+ Programme encourages the participation of people with special needs. A person with special needs is a potential participant whose personal physical, mental or health condition does not allow them to participate in the project/mobility activity without additional financial support. If students with special needs are selected for the program, they may be provided with additional grant support. Detailed information about special needs support can be obtained from our Coordination Office.

I. CALL CALENDAR

Table 4: Calendar

Call Calendar		
	Start Date	End Date
Announcement	03 JAN 2024	24 JAN 2024
Receiving Applications	25 JAN 2024	08 FEB 2024
Announcement of Results	09 FEB 2024	
Application Appeal	12 FEB 2024	13 FEB 2024
Announcement of Results	15 FEB 2024	

J. CONTACT

For contact:

	Staff	E-mail	Tel	Extension
1	Adnan UCUR	adnanucur@karabuk.edu.tr	+903704188049	8049
2	Elif ERGİN	elifergin@karabuk.edu.tr	+903704188081	8081

K. OTHER MATTERS

1. Students must contact the institutions where they will do their internship and receive their acceptance documents / invitation letters within the specified period.
2. Students who apply for the Erasmus+ internship mobility announcement and are mentioned in the announced result list will have a -10 point deduction for their other applications within the same academic year.
3. After the end of the announcement calendar, an information meeting will be held with the candidates on the main list about the mobility process.

