



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff -

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-2021

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
KARABUK UNIVERSITY	TR KARABUK01	Lect. Oya Önalan International Relations Institutional Coordinator Phone: + 90 370 433 6687 Fax : + 90 370 4336697 E-mail: oyaonalan@karabuk.edu.tr	<a href="http://ubys.karabuk.edu.tr/bologna/index-en.aspx">http://ubys.karabuk.edu.tr/bologna/index-en.aspx</a>
UNIVERSITY OF PORTO	FACULTY OF SPORT P PORTO02	Institutional Coordinator Bárbara Costa Director of International Office <a href="mailto:sri@reit.up.pt">sri@reit.up.pt</a> (+351) 220408034	<a href="http://www.up.pt">www.up.pt</a>
		Faculty Coordinator Maria Paula Santos; Rua Dr. Plácido Costa 91 4200-450 Porto, Portugal <a href="mailto:msantos@fade.up.pt">msantos@fade.up.pt</a>	<a href="http://www.fade.up.pt">www.fade.up.pt</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Administrative Contact Hugo Silva Rua Dr. Plácido Costa 91 4200-450 Porto, Portugal (+351) 220425296 <a href="mailto:hugosilva@fade.up.pt">hugosilva@fade.up.pt</a>	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KARABUK01	P PORTO02	813	Sports	1 <sup>st</sup> , 2 <sup>nd</sup>	2*1 semester (12 months) as average duration	
P PORTO02	TR KARABUK01	813	Sports	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	2 students x 6 months	1 students x 12 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KARABUK01	P PORTO02	813	Sports	7 days of teaching period as average duration	7 days
P PORTO02	TR KARABUK01	813	Sports	1 STAFF (min 2 days; min 8 hours)	1 STAFF (min 2 days; min 8 hours)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01		English	Turkish	B1 English	B2 English
P PORTO02	813	Portuguese	English	B2 for both languages	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

Institution [Erasmus code]	Requirements
TR KARABUK01	
P PORTO02	<ul style="list-style-type: none"> <li>• <b>Student Mobility</b></li> <li>• <i>Note : the students that are coming to Faculty of Sport , University of Porto to 2<sup>nd</sup> and 3<sup>rd</sup> level positions (Master Level , PhD Level ) , will require the acceptance of the Director of the corresponding Master and Doctoral degree</i></li> <li>• <b>Recommended language skills</b></li> <li>• <i>For more details on the language of instruction recommendations, see the course catalogue of each institution please send an email to <a href="mailto:hugo@fade.up.pt">hugo@fade.up.pt</a></i></li> </ul>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
P PORTO02	June, 15th	November, 30th

2. Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

#### TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Grades	Grading Equivalent in 100	Grading in 4.00
A	A1	90 - 100	4.00
B	A2	80 - 89	3.50
C	B1	70 - 79	3.00
D	B2	65 - 69	2.75
E	C	60 - 64	2.50
	G		0
FX	F1		
F	F2		
	F3		
	K		

G: Pass (Out of Grade)

Falling Grades:

**F1:** It is given to students who do not fulfil the requirements for attendance, and who do not have right to take the final or makeup examination, and thus its coefficient is zero.

**F2:** It is given to students who attend the classes regularly, but do not take the final or makeup examinations; its coefficient is zero.

**F3:** It is given to students, who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60; its coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.

**K/E:** It is given to students who fail the course. It is for non-credit courses.

ECTS SYSTEM	KBU GRADING SYSTEM					
Letter Grades	Master's Degree			Doctorate's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00

D	CB	65-74	2.50		
E	G		0	G	0
FX	F1			F1	
F	F2			F2	
	F3			F3	
	K/E			K/E	

### **P PORTO02**

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits  
1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for Incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	Adnan UCUR <a href="mailto:adnanucur@karabuk.edu.tr">adnanucur@karabuk.edu.tr</a> Phone: 00903704336687 - 2335 Fax:00903704336697	<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: <a href="mailto:incoming.mobility@reit.up.pt">incoming.mobility@reit.up.pt</a>	<a href="http://siqarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271">http://siqarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for Incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

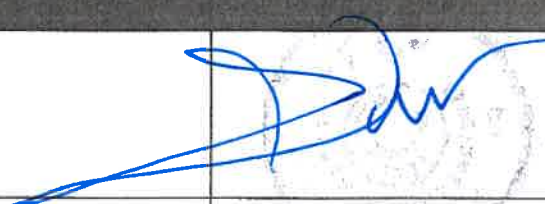

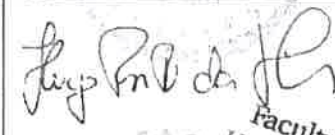
Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	Adnan UCUR <a href="mailto:adnanucur@karabuk.edu.tr">adnanucur@karabuk.edu.tr</a> Phone: 00903704336687 - 2335 Fax:00903704336697	<a href="http://ubys.karabuk.edu.tr/bologna/index-en.aspx">http://ubys.karabuk.edu.tr/bologna/index-en.aspx</a>
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: <a href="mailto:incoming.mobility@reit.up.pt">incoming.mobility@reit.up.pt</a>	<a href="https://siqarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275">https://siqarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275</a>

#### 4. Housing

According to the requirements of the Erasmus Charter for Higher Education, information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01	Adnan UCUR <a href="mailto:adnanucur@karabuk.edu.tr">adnanucur@karabuk.edu.tr</a> Phone: 00903704336687 - 2335 Fax:00903704336697	<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: <a href="mailto:incoming.mobility@reit.up.pt">incoming.mobility@reit.up.pt</a>	<a href="https://siqarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274">https://siqarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
TR KARABUK01	Prof. Dr. Refik Polat Rector		
P PORTO02	 Maria Paula Maia dos Santos Local Coordinator	19/01/2017	

Faculty of Sport  
University of Porto  
International Office

<sup>3</sup> Scanned signatures are accepted