



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF DEFENCE Kounicova 65, 662 10 Brno Czech Republic	CZ BRNO10	Erasmus+ Institutional coordinator: Ing. Hana VLACHOVÁ, Ph.D. hana.vlachova@unob.cz +420 973 442213	http://www.unob.cz
Faculty of Military Technology Kounicova 65, 662 10 Brno Czech Republic		Erasmus+ faculty coordinator Col doc. Ing. Vlastimil MALÝ, CSc. vlastimil.maly@unob.cz Phone: +420 973 444 972	http://www.unob.cz/en/fmt/study/Pages/default.aspx
Faculty of Military Leadership Kounicova 65, 662 10 Brno Czech Republic		Erasmus+ faculty coordinator Mgr. Aleš BINAR, Ph.D. ales.binar@unob.cz +420 973 443705	http://www.unob.cz/en/fml/study/Pages/Students_mobility.aspx

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Military Health Sciences Třebešská 1575, 500 01 Hradec Králové Czech Republic		Erasmus+ faculty coordinator Cpt. Mgr. Lenka ZÁRYBNICKÁ, Ph.D. lenka.zarybnicka@unob.cz +420 973 253090	http://www.unob.cz/en/fmhs/study/Pages/default.aspx
KARABUK UNIVERSITY (KBU)	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalın@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ BRNO10	TR KARABUK01	05	Natural sciences, mathematics and statistics	1 st , 2 nd and 3 rd	1 semester (5 months) as average duration	A
		071	Engineering and engineering trades			
		103	Security Services			
TR KARABUK01	CZ BRNO10	05	Natural sciences, mathematics and statistics	1 st	1 semester (5 months) as average duration	
		071	Engineering and engineering trades	1 st , 2 nd , 3 rd		
		103	Security Services	Short cycle		

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO10	TR KARABUK01	05	Natural sciences, mathematics and statistics	5 days of teaching period as average duration	5 days
		071	Engineering, Technology		
		103	Security Services		
		023	Languages		
		011	Education		
TR KARABUK01	CZ BRNO10	05	Natural sciences, mathematics and statistics	5 days of teaching period as average duration	5 days
		071	Engineering, Technology		
		103	Security Services		
		023	Languages		
		011	Education		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO10	All	EN	Czech	B1/B2 English	B2 English/
TR KARABUK01		EN	Turkish	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

University of Defence: Information available at: www.unob.cz

Karabuk University: see: <http://uluslararasi.karabuk.edu.tr/hayatboyu/en/index.htm>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO10	August	January
TR KARABUK01	31 st May	30 th September

2. The receiving institution will send its decision within 2 weeks.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of need the agreement can be modify for the next academic year. In the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

CZ BRNO10:

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIL – considerable further work is required
Z		CREDITED – fulfilled all requirements irrespective of A-E classification

TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
	Assoc. & Bachelor's Degree		
Letter Grades	Letter	Grading	Grading
	Equivalent	in 100	in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50

C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail the course. It is for non-credit courses

5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO10	Ing. Stanislav PORÁŇ stanislav.poran@unob.cz +420 973 442872	http://www.unob.cz/en/study/Pages/students_mobility.aspx
TR KARABUK01	Kerim Tanış kerimtanis@karabuk.edu.tr	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO10	Ing. Stanislav PORÁŇ stanislav.poran@unob.cz +420 973 442872	http://www.unob.cz/en/study/Pages/students_mobility.aspx
TR KARABUK01	Kerim Tanış kerimtanis@karabuk.edu.tr	



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO10	Erasmus+ contact persons for students, teaching and staff mobility Faculty of Military Leadership: Mgr. Aleš BINAR, Ph.D. ales.binar@unob.cz +420 973 443705 Faculty of Military Technology Col doc. Ing. Vlastimil MALÝ, CSc. vlastimil.maly@unob.cz Phone: +420 973 444 972	http://www.unob.cz/en/study/Pages/students_mobility.aspx
TR KARABUK01	Kerim Tanış kerimtanis@karabuk.edu.tr	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
CZ BRNO10	BG Prof. Ing. Bohuslav PŘIKRYL, Ph.D. Rector-Commandant	29. 07. 2015	
TR KARABUK01	Prof. Dr. Refik Polat Rector	03.07.2015	

⁴ Scanned signatures are accepted