



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course)
Karabuk University	TR KARABUK01	Lect. Oya Uenal LLP / International Relations Coordinator Tel : +90 370 433 6687 Fax : +90 370 433 6697 E-mail : oyaonalan@karabuk.edu.tr	http://uluslararasi.kau.edu.tr/default.aspx
University for Architecture, Civil Engineering and Geodesy (UACEG)	BG SOFIA04	Contact Person: assoc. prof. dr. arch. Boyan Georgiev Director Centre for International Relations and Mobility 1 H. Smirnenski Blvd., 1046 Sofia, Bulgaria Phone: +359 2 8666770 e-mail: boyangeo_far@uacg.bg Centre for International Relations and Mobility Phone: +359 2 8666770 Fax: +359 2 9631796 Email: aceint@uacg.bg	http://www.uacg.bg/ International exchange Erasmus / Incoming

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KARABUK01	BG SOFIA04	731	Architecture	1 st , 2 nd	10=(2students*5 months)	
BG SOFIA04	TR KARABUK01	731	Architecture	1 st , 2 nd	10=(2students*5 months)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KARABUK01	BG SOFIA04	731	Architecture	10=(2persons*5days)	
BG SOFIA04	TR KARABUK01	731	Architecture	10=(2persons*5days)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
TR KARABUK01		English	Turkish	B1 English	B2 English
BG SOFIA04		BG	EN	B1/Some topics of the master program are available in English language.	BG B1 or EN B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
BG SOFIA04	May 15th for nominations June 15th for receiving application package of students	October 30th for nominations November 15th for receiving application package of students

F. Information

1. Grading systems of the institutions

TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter	Grading	Grading
	Equivalent	in 100	in 4.00
A	A1	90-100	4.00

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail

the course. It is for non-credit courses

5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

1. Grading systems of the institutions

BG SOFIA 04 Bulgarian Grading system

ECTS Grade	Bulgarian Grade	Definition
A- Excellent	6	EXCELLENT - outstanding performance with only minor errors
B – Very good	5	VERY GOOD- above the average standard but with some errors
C- Good	4	GOOD - generally sound work with a number of notable errors
D, E-pass	3	SATISFACTORY - fair but with significant shortcomings / SUFFICIENT - performance meets the minimum criteria
FX- fail	2	FAIL - some more work required before the credit can be awarded
F - fail	2	FAIL - considerable further work is required

ECTS credits:

- 1 full academic year (2S) should have 60 credit points
- 1 semester should have 30 credit points
- 1 ECTS credit point corresponds to 30 hours (lectures+seminars+homework)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
BG SOFIA04	Irina Ivanova aceint@uacg.bg	http://www.mfa.bg/en/pages/109/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for

incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
BG SOFIA04	Irina Ivanova aceint@uacg.bg	http://www.uacg.bg/?p=356&l=2




4. **Housing** according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA04	Irina Ivanova aceint@uacg.bg	http://www.uacg.bg/?p=356&l=2

TR KARABUK01		http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu http://karabukevim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizyurdu.com/iletisim.html http://www.avvazlaryurt.com/iletisim.asp Boys: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr http://www.pansiyonadres.com/iletisim.html https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	28 FEB 2014	
BG SOFIA04	Prof. Dr. Eng. Plamen Maldjanski- Vice-rector for international relations Assoc. Prof. Dr. Arch. Boyan Georgiev- Erasmus coordinator	25.02.2014	 

Model BILATERAL AGREEMENT form for the academic year 2009/2013
ERASMUS LLP: HIGHER EDUCATION (ERASMUS)

between (name and ERASMUS ID code of the institution)	KARABUK UNIVERSITY /TURKEY TR KARABUK 01
contact person (name, address, phone, fax, E-mail)	Lect.Oya Önalın LLP /Institutional Relations Coordinator Balıklarkayası 100.Yıl 78050 Karabük /Turkey Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail : oyaonalan@karabuk.edu.tr
and (name and ERASMUS ID code of the institution)	University of Architecture, Civil Engineering and Geodesy BG SOFIA04
contact person (name, address, phone, fax, E-mail)	Prof.Dr Arch. Yordan Radev Vice Deanq Faculty of Arcitectureq UACG/Bulgaria Tel/fax :+35 928650312 E-Mail : dani_far@uacg.bg

full legal name of the institutions in their national languages and ERASMUS ID codes

The above parties agree to co-operate in the ERASMUS activities shown below. Both parties agree to abide by the principles and conditions set out in the ERASMUS LLP Guidelines for Applicants, the ERASMUS application forms for the academic year 2007/2013 and, if the application is successful, the financial agreement. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.


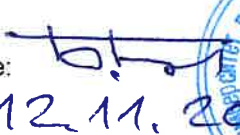
SM: student mobility

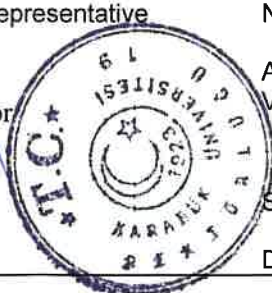
ERASMUS subject area		Level			Country		Total number	
Code	Name	Under-graduate	Post-graduate	Doctorate	From	To	Students	Student months (= sum)
2.0	Architecture	2	1		TR	BG	3	15
2.0	Architecture	2	1		BG	TR	3	15

TM: teaching staff mobility

Subject area code	Topic(s) taught	Name of the staff member	Home country	Host country	Duration in number of weeks	Number of teaching hours per week
2.0	Architecture	NN	TR	BG	1	5
2.0	Architecture		BG	TR	1	5

Signatures of the heads of institutions / legal representatives of both institutions:

Name of institution: Karabuk University	Name of institution: University of Architecture Civil Engineering and Geodesy
Name and status of the official representative: Lect.Oya Önalın LLP /Institutional Coordinator	Name and status of the official representative: Assoc.Prof.Dr.Arch.Boian GEORGIEV Vice Rector, Institutional Coordinator
Signature: 	Signature: 
Date:03/11/2009	Date: 12.11.2009



**Model BILATERAL AGREEMENT form for the academic year 2009/2013
ERASMUS LLP: HIGHER EDUCATION (ERASMUS)**

between (name and ERASMUS ID code of the institution)	KARABUK UNIVERSITY /TURKEY TR KARABUK 01
contact person (name, address, phone, fax, E-mail)	Lect.Oya Önalın LLP /Institutional Relations Coordinator Balıklarkayası 100.Yıl 78050 Karabük /Turkey Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail : oyaonalan@karabuk.edu.tr
and (name and ERASMUS ID code of the institution)	University of Architecture, Civil Engineering and Geodesy BG SOFIA04
contact person (name, address, phone, fax, E-mail)	Prof.Dr Arch. Yordan Radev Vice Dean Faculty of Architecture UACG/Bulgaria Tel/fax :+35 928650312 E-Mail : dani_far@uacg.bg

full legal name of the institutions in their national languages and ERASMUS ID codes

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SM: student mobility

ERASMUS subject area		Level			Country		Total number	
Code	Name	Under-graduate	Post-graduate	Doctorate	From	To	Students	Student months (= sum)
2.0	Architecture	2	1		TR	BG	3	15
2.0	Architecture	2	1		BG	TR	3	15

TM: teaching staff mobility

Subject area code	Topic(s) taught	Name of the staff member	Home country	Host country	Duration in number of weeks	Number of teaching hours per week
2.0	Architecture	NN	TR	BG	1	5
2.0	Architecture		BG	TR	1	5

Signatures of the heads of institutions / legal representatives of both institutions:

Name of institution: Karabuk University	Name of institution: University of Architecture Civil Engineering and Geodesy
Name and status of the official representative: Lect.Oya Önalın LLP /Institutional Coordinator	Name and status of the official representative: Assoc.Prof.Dr.Arch.Boian GEORGIEV Vice Rector, Institutional Coordinator
Signature: Date:03/11/2009	Signature: Date: 12.11.2009

Teaching is done in Bulgarian. The Faculty of Structural Engineering offers teaching in English, and the Faculties of Hydraulic Engineering and Transportation Engineering have a joint degree course in German with the Vienna Technical University.

Graduates receive a standard state diploma and an academic transcript of records.

Post-Graduate Training

All faculties admit applicants with completed higher education – Bachelor's or Master's degree, for training in fee-based full-time Master's courses of 3-4 semesters in the following topics:

Faculty of Architecture: "Urban planning"

Faculty of Structural Engineering: "Analysis and Design of Structures" and "Reconstruction and Modernization of Buildings and Facilities".

Faculty of Hydraulic Engineering: "Hydraulic Engineering", "Irrigation and Drainage Engineering", "Water Supply and Sewerage" and "Water Management".

Faculty of Geodesy: "Geodesy".

Faculty of Transportation Engineering: "Geotechnical Engineering", "Road Engineering" and "Railway Engineering"

PhD studies for applicants with Master's degree are offered in the following fields:

- *Mechanics;*
- *Civil Engineering;*
- *Geodesy;*
- *Architecture, Urban Planning, Interior Design and Architectural Theory;*
- *Computerized Systems for Information Processing and Management.*

The duration of PhD courses is 3 years full-time and 4 – part-time. Teaching can be provided not only in Bulgarian, but also in English, French, German or Russian by agreement with the respective tutor.

Short Courses (1-3 weeks) and Individual Specializations are provided by the Center of Open and Continuing Education (COCE) in the following fields:

- *Computer-Aided Technologies in Civil Engineering Design;*
- *Computerized Information Processing;*
- *Land and Property Management;*
- *Contemporary Methods for Seismic Risk Assessment, Strengthening and Retrofitting of Buildings;*
- *Energy Efficiency of Buildings.*

The University of Architecture, Civil Engineering and Geodesy has signed a number of Bilateral Agreements with European universities under the LLP's subprogramme for higher education - ERASMUS. We are able to host foreign students from the EU countries, Norway, Lichtenstein, Iceland and Turkey in certain subject areas if they are coming from one of our partner universities.

Information about faculties and departments as well as Academic Curricula and Annotations of Disciplines (including in the ECTS Information Packages) can be obtained from www.uacg.bg (clicking on ECTS). Please note that 1 ECTS credit point corresponds in principle to 30 hours (lectures + seminars + homework).

For more detailed information inquiries in the respective faculties at the following e-mail addresses could be made:

FACULTY OF ARCHITECTURE dean_far@uacg.bg, nedialko_far@uacg.bg

FACULTY OF STRUCTURAL ENGINEERING dean_fce@uacg.bg; dacovski_fce@uacg.bg

FACULTY OF GEODESY dean_fgs@uacg.bg, gospodin_fgs@uacg.bg

FACULTY OF TRANSPORTATION ENGINEERING dean_fte@uacg.bg

FACULTY OF HYDRAULIC ENGINEERING dean_fhe@uacg.bg