

Erasmus⁺ Programme



Inter-institutional agreement 2014-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
Karabuk University	TR KARABUK 01	Lect.Oya Önal LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalan@karabuk.edu.tr
University of Economics - Varna	BG VARNA04	Ms. Aneliya Georgieva International Relations Office E-Mail: int_relations@ue-varna.bg Tel.: +359 52 830 812

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/months	
					SMS ²	SMT ³
TR KARABUK 01	BG VARNA04	0410	Business and Administration	1 st , 2 nd	3/20	0/0
BG VARNA04	TR KARABUK 01	0410	Business and Administration	1 st , 2 nd	3/20	0/0
TR KARABUK 01	BG VARNA04	0411	Accounting and Taxation	1 st , 2 nd	3/20	0/0
BG VARNA04	TR KARABUK 01	0411	Accounting and Taxation	1 st , 2 nd	3/20	0/0

FROM	TO	Subject area	Subject area name ISCED	Total Number of staff mobility/days
------	----	--------------	----------------------------	-------------------------------------

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

* 1st =Bachelor, 2nd =Master, 3rd =doctoral

		ISCED		STA ⁴	STT ⁵
TR KARABUK 01	BG VARNA04	0410	Business and Administration	1/5	0/0
BG VARNA04	TR KARABUK 01	0410	Business and Administration	1/5	0/0
TR KARABUK 01	BG VARNA04	0411	Accounting and Taxation	1/5	0/0
BG VARNA04	TR KARABUK 01	0411	Accounting and Taxation	1/5	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR KARABUK 01		English	Turkish	B1 English	B2 English
BG VARNA04		English	Bulgarian	B1	B2

E. Calendar

1. Student application deadlines:

Receiving institution	Winter term	Summer term
TR KARABUK 01	May31th	October31th
BG VARNA04	June 15 th	November 15 th

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	TR KARABUK 01	BG VARNA04
WWW for Incoming Students	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	http://ue-varna.bg/en/DeepList.aspx?fid=4751

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

WWW Course Catalogue	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	http://ue-varna.bg/en/article.aspx?catid=4739
Housing ⁶	http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu http://karabukevim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizyurdu.com/iletisim.html http://www.avvazlaryurt.com/iletisim.asp Boys: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr http://www.pansiyonadres.com/iletisim.html https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr http://uluslararasi.karabuk.edu.tr/ects/default.aspx	 http://ue-varna.bg/en/article.aspx?catid=4760
Contact details	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	exchange_students@ue-varna.bg
WWW Visa Information ⁷	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	http://ue-varna.bg/en/article.aspx?catid=4777
Contact details		int_realtions@ue-varna.bg



⁶ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

WWW Insurance Information ⁸	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	http://ue-varna.bg/en/article.aspx?catid=4777
Contact details	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	int_realtions@ue-varna.bg
ECTS Users' Guide ⁹	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	http://ue-varna.bg/en/article.aspx?catid=4739
WWW Students and Staff with Disabilities		
Contact details	http://uluslararasi.karabuk.edu.tr/ects/default.aspx	int_realtions@ue-varna.bg

for further information, please see the attached contact sheet

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹⁰
TR KARABUK 01	Prof.Dr.Burhanettin Uysal Rector	04.04.2014	
BG VARNA04	Assoc. Prof. PhD Violeta Dimitrova Vice-rector for International Relations	12.03.2014	

⁸ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹⁰ Scanned signatures are accepted