



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Karabuk University	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalan@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
University of Rostock International Office	D ROSTOCK 01	Institutional Coordinator Sören Koepe P.: +49 381 498 1209 auslandsamt@uni-rostock.de	http://www.uni-rostock.de/en/international/news/
Faculty of Mechanical Engineering and Marine Technology		Departmental Coordinator Prof. Harald Aschemann P.: + 49 381 498 92 10 harald.aschemann@uni-rostock.de	http://www.uni-rostock.de/nc/en/faculties/faculty-of-mechanical-engineering-and-marine-technology/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01		English	Turkish	B1 English	B2 English
D ROSTOCK01	07	German	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
D ROSTOCK01	July 15 th	January 15 th

2. Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

2. D ROSTOCK01: The receiving institution will send its decision within 5 weeks.
3. D ROSTOCK01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	kerimtanis@karabuk.edu.tr P.: 0090 370 433 66 87	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
D ROSTOCK01	Incoming.io@uni-rostock.de P.: +49 381 498 1222	http://www.uni-rostock.de/en/international/incoming/visiting-students-erasmus/entry-and-arrival/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	kerimtanis@karabuk.edu.tr P.: 0090 370 433 66 87	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
D ROSTOCK01	Incoming.io@uni-rostock.de P.: +49 381 498 1222	http://www.uni-rostock.de/fileadmin/UniHome/Internationales/Aus dem Ausland/Checkliste vor der Anreise en CD.pdf

4. Housing according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ROSTOCK01	Incoming.io@uni-rostock.de P.: +49 381 498 1222	http://www.uni-rostock.de/en/international/incoming/visiting-students-erasmus/where-to-live
TR KARABUK01	kerimtanis@karabuk.edu.tr P.: 0090 370 433 66 87	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR KARABUK01	Prof.Dr. Refik POLAT Rector	22.04.15	
D ROSTOCK01	Sören Koeppé ERASMUS+ Institutional Coordinator	21.04.15	

⁴ Scanned signatures are accepted