



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹	Website
Karabuk University	TR KARABUK01	Lect.Oya Onalan LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalan@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
TECHNOLOGICAL EDUCATION INSTITUTION (TEI) OF STEREA ELLADA	G-LAMIA04 GLAMIA02	<u>Contact person:</u> Spiros Karamitros, ERASMUS Office, 3 rd km Old National Road Lamia-Athens, 35100 Lamia, Greece Tel/Fax: +30 22310-60307, Email: pubintrel@teilam.gr <u>Institutional Coordinator:</u> Asso. Prof. Aphrodite KTENA, 34400 Psahna, Evia, Greece Email: aktena@teihal.gr tel. +302228099606; Fax: +302228099598	www.teihal.gr/erasmus www.teiste.gr/erasmus

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR KARABUK01	G LAMIA04	52	Engineering	1 st	2 students x 5 months	
	G LAMIA04	34	Business	1 st	2 students x 5 months	
G LAMIA04	TR KARABUK01	52	Engineering	1 st	2 students x 5 months	
G LAMIA04		34	Business	1 st	2 students x 5 months	

FROM	TO	Subject area code *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR KARABUK01	G LAMIA04	52	Engineering	1 staff x 5 days	1 staff x 7 days
	G LAMIA04	34	Business	1 staff x 5 days	1 staff x 7 days
G LAMIA04	TR KARABUK01	52	Engineering	1 staff x 5 days	1 staff x 7 days
G LAMIA04		34	Business	1 staff x 5 days	1 staff x 7 days

C. Recommended language skills

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
TR KARABUK01		English	Turkish	B1 English	B2 English
G LAMIA04		Greek	English	B1 – English	B2 – English

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

G LAMIA04:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the ERASMUS Office, pubintrel@teilam.gr :

Ms Voula Papavasiliou, Chalkida Campus, papavasiliou@teihal.gr

Mr Spiros Karamitros, Lamia Campus, skaramitros@teilam.gr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
TR KARABUK01	May31th	October31th
G LAMIA 04	June1st	November 15th

2. **LV RIGA09:** Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail the course. It is for non-credit courses

5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
Letter Grades	Master's Degree			Doctorate's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
G LAMIA 04	ERASMUS Office Tel/Fax: +30 22310-60307 Email: pubintrel@teijam.gr	www.teihal.gr/erasmus www.teiste.gr/erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
G LAMIA 04	ERASMUS Office Tel/Fax: +30 22310-60307 Email: pubintrel@teijam.gr	www.teihal.gr/erasmus www.teiste.gr/erasmus


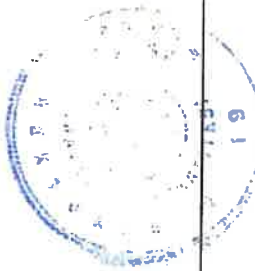
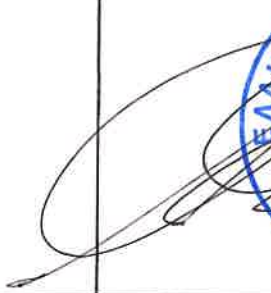

4. Housing according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G LAMIA 04	ERASMUS Office Tel/Fax: +30 22310-60307 Email: pubintrel@teijam.gr	www.teihal.gr/erasmus www.teiste.gr/erasmus

TR KARABUK01		http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/vurtlar/ozel-kiz-ogrenci-vurtlari-vurdu http://karabukeyim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizvurdu.com/iletisim.html http://www.ayvazlaryurt.com/iletisim.asp Boys: http://www.yurtlarburada.com/karabuk/de/vurtlar/ozel-erkek-ogrenci-vurtlari-yurdu https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr http://www.pansivonadres.com/iletisim.html https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁴
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	06.04/2016	 
G LAMIA 04	Prof Konstantinos Anastasiou, Rector		 

⁴ Scanned signatures are accepted