

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
University of Piraeus	G PIREAS 01	Prof. Nikolaos Georgopoulos Institutional Coordinator, Rector Tel: +30 2104142421, 2440 Fax: +30- 210 4173260 Email: rector@unipi.gr	
International Relations Office Administrative Contact 80, Karaoli Dimitriou str. 185 34 Piraeus		Dr. Christina Kontogoulidou, Head of the Department Tel: +30 210 4142245, 2170 Fax: +30 210 4142347 E-mail: publ@unipi.gr	http://www.unipi.gr/iro
Departmental Coordinator		School of Economics, Business and International Studies Department of Business Administration Prof. Victoria Pekka – Oikonomou Tel: +30 210 414 2348 Fax: + 30 210 4142347 E-mail: vpekka@unipi.gr	http://www.ode.unipi.gr/index.php/en

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

KARABUK UNIVERSITY	TR KARABUK 01		

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [n° of week(s) x n° of hours each week *] TBD= To be determined	Staff Mobility for Training * TBD= To be determined
G PIREAS01	TR KARABUK 01	0410	Business and Administration	1/1 weeks	1/1 week
TR KARABUK 01	G PIREAS01				

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level ⁵	
					Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G PIREAS01		Greek	English*		E:B2	E:B2
TR KARABUK 01						

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

For UniPi also see: <http://www.ode.unipi.gr/index.php/en>

* As most of the courses are carried out in Greek, it is desired that the students speak and write in Greek. However the Department accepts students whose English knowledge is assessed to the B2 European Level, because the Department offers the alternative possibility to the Erasmus students of getting the necessary credits by writing an essay-paper in English, or variety of courses which are taught exclusively in the English language during the academic year, if a minimum number of students is registered for the specific course.

D. Additional requirements

University of Piraeus : UniPi welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

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E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G PIREAS01	Nomination and application deadline: 15 June	Nomination and application deadline: 15 December
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[* to be adapted in case of a trimester system]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 4 weeks.

GPIREAS01 : Nominated students receive by e-mail their Application Form and Learning Agreement that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of 6 weeks. Changes To Original Learning Agreement can only be made by students in the 2 weeks after the start of classes. Must respect this deadline.

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3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

GPIREAS01:

<http://www.unipi.gr/iro>

A student's performance is graded on a scale from 1 to 10, 10 being the best grade. The pass grade is 5.

A 9-10 EXCELLENT
B 7-8 VERY GOOD
C 5-6 GOOD
F 0-4 FAIL

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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PIREAS01	publ@unipi.gr +30 210 4142245, 2170	http://www.unipi.gr/iro http://www.mfa.gr/en/visas/visas-for-foreigners-travelling-to-greece
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PIREAS 01	publ@unipi.gr +30 210 4142245, 2170	http://www.unipi.gr/iro
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PIREAS 01	publ@unipi.gr +30 210 4142245	http://www.unipi.gr/iro
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶ & Stamp
G PIREAS 01	Prof. Nikolaos Georgopoulos, Rector, Institutional Coordinator	03/03/2014	
TR KARABUK 01	Prof.Dr.Burhanettin UYSAL Rektör.		


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