



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
KARABUK UNIVERSITY	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail : oyaonalan@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
RIGA BUILDING COLLEGE	LV RIGA40	Institutional coordinator: Ineta Veismane e-mail: Ineta.veismane@inbox.lv t. +37129180949 Riga, Gaiziņa iela 3, LV-1050, Latvia Erasmus Coordinator: Sandra Sviķe e-mail: Sandra.svike@rck.lv t. +37167225530	http://rck.lv/en/erasmus/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KARABUK01	LV RIGA40	073	Architecture	1 st	=15(3 persons*5 months)	
LV RIGA40	TR KARABUK01	073	Architecture	1 st	=15(3 persons*5 months)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KARABUK01	LV RIGA40	073	Architecture	2x5=10	
LV RIGA40	TR KARABUK01	073	Architecture	2X5=10	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01		English	Turkish	B1 English	B2 English
LV RIGA40		English	Latvian	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
LV RIGA40	1 Juny	1 December

2. Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KARABUK01:

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail the course. It is for non-credit courses

5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
Letter Grades	Master's Degree			Doctorate's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

LV RIGA20:

Grading system may be found on website:
www.aic.lv/ENIC/en/enic/Grad_cale.html

Grade	Meaning	Comments	Estimated corresponding ECTS grade
10	<i>izcili</i> (with distinction)	<i>Knowledge of student is substantially higher than an estimated normal level.</i>	A++
9	<i>teicami</i> (excellent)	<i>Knowledge of student is higher than an estimated normal level</i>	A+
8	<i>joti labi</i> (very good)	<i>Knowledge corresponds to the highest expected level.</i>	A
7	<i>labi</i> (good)	<i>The student has achieved the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes.</i>	B
6	<i>gandrīz labi</i> (almost good)	<i>The student has generally achieved the course within the necessary limits but he or she is either: more reproducing the knowledge than actively using it, or makes more substantial mistakes.</i>	C
5	<i>viduvēji</i> (satisfactory)	<i>Awarded to students, which are progressing within the limits of their individual abilities, in general are not behind the appropriate age group, but make substantial mistakes and are more fixing the facts than analyzing them.</i>	D
4	<i>gandrīz viduvēji</i> (almost satisfactory)	<i>the very last positive grade. Might be awarded to students who do their best but still make severe mistakes and are practically just reproducing most of the necessary material.</i>	E
3-1	<i>neapmierinoši</i> (unsatisfactory)	<i>different levels of marks for students whose record is below the expected for the appropriate age group.</i>	F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
LV RIGA40	Sandra.svike@rck.lv Ineta.veismane@inbox.lv t. +37167225530, fax. +37167229714	http://rck.lv/en/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
LV RIGA40	Sandra.svike@rck.lv Ineta.veismane@inbox.lv t. +37167225530, fax. +37167229714	http://rck.lv/en/erasmus/


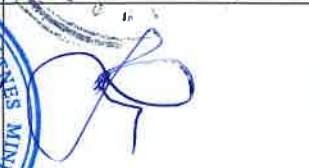
4. Housing according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LV RIGA40	Sandra.svike@rck.lv Ineta.veismane@inbox.lv t. +37167225530, fax. +37167229714	http://rck.lv/en/erasmus/

<p>TR KARABUK01</p>		<p>http://www.altinkalemkarabuk.com/iletisim.html</p> <p>http://www.cebioglugrup.com/tr/contact/</p> <p>Girls:</p> <p>http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu</p> <p>http://karabukevim.com/?page_id=8</p> <p>https://plus.google.com/10892870595056099070/about?gl=tr&hl=tr</p> <p>https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr</p> <p>http://beyazincisafanbolu.com/index.php?islem=iletisim</p> <p>http://www.karabukcelebikizyurdu.com/iletisim.html</p> <p>http://www.avvazlaryurt.com/iletisim.asp</p> <p>Boys:</p> <p>http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu</p> <p>https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr</p> <p>https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr</p> <p>http://www.pansiyonadres.com/iletisim.html</p> <p>https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr</p>
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	26.05.2014	
LV RIGA40	Dr.chem. Irēna Lūse Director of Riga Building college	26.05.2014	

⁴ Scanned signatures are accepted



Mulana İstendi

T.C.
KARABÜK UNIVERSITY RECTORSHIP
International Relations Office

Number: 92299322-030.01 / 343

21.05.2014

Subject: Anlaşmalar

RİGA BUILDİNG COLLEGE
(Gaizina str. 3 Riga Lv-1050 Latvia)

Please find enclosed signed and sealed two original ERASMUS+ Agreements. Could you please send one back after getting them signed and sealed.

Respectfully submitted.

Prof. Dr. Burhanettin UYSAL
Rector

Annex:

1 - Erasmus+ Agreement.