



# **Erasmus+ Programme**

## **Key Action 1**

### **- Mobility for learners and staff -**

### **Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021**

### **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
KARABUK UNIVERSITY	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalan@karabuk.edu.tr	<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
UNIVERSITA' DEGLI STUDI DI FOGGIA	I FOGGI03	Giulio Esposito / Laura Formato International Office erasmus@unifg.it +39 0881 338 378-531	www.unifg.it

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> / 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
TR KARABUK01	I FOGGI03	0311	Economics	1 <sup>st</sup> , 2 <sup>nd</sup>	=15(3persons*5 months)	
I FOGGI03	TR KARABUK01	0311	Economics	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3 persons*5 months)	
TR KARABUK01	I FOGGI03	041	Business Administration	1 <sup>st</sup> , 2 <sup>nd</sup>	=15(3persons*5 months)	
I FOGGI03	TR KARABUK01	041	Business Administration	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3 persons*5 months)	
TR KARABUK01	I FOGGI03	091	Health Sciences	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3persons*5 months)	
I FOGGI03	TR KARABUK01	091	Health Sciences	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3 persons*5 months)	
TR KARABUK01	I FOGGI03	0913	Nursing	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3persons*5 months)	
I FOGGI03	TR KARABUK01	0913	Nursing	1 <sup>st</sup> ,2 <sup>nd</sup>	=15(3 persons*5 months)	

FROM [Erasmus]	TO [Erasmus]	Subj ect	Subject area name	Number of staff mobility periods
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<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

code of the sending institution]	code of the receiving institution]	area code * [ISC ED]	*	Staff Mobility for Teaching  [total number of days of teaching periods or average duration "]	Staff Mobility for Training  [ ]
I FOGGI03	TR KARABUK01	041	Business Administration	2x5=10	
TR KARABUK01	I FOGGI03	041	Business Administration	2X5=10	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01		English	Turkish	B1 English	B2 English
I FOGGIA03		Italian	ENGLISH	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
I FOGGI03	June 30 <sup>st</sup>	Novemebr 30 <sup>th</sup>

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

#### Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
Letter Grades	Master's Degree			Doctorate's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2 F3 K/E			F2 F3 K/E		

**I FOGGIA03:** <http://www.unifg.it/sites/default/files/allegati/12-03-2014/guida-unifg.pdf>

ECTS Grade	Italian Grade	Definition of Scale Interval
A	30/30	Excellent
B	from 27/30 to 29/30	Very good
C	from 24/30 to 26/30	Good
D	from 18/30 to 23/30	Satisfactory
F	17/20 and less	Failed

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
I FOGGIA03	Giulio Esposito / Laura Formato International Office <a href="mailto:erasmus@unifg.it">erasmus@unifg.it</a> +39 0881 338 378-531	<a href="http://www.unifg.it/internazionale">http://www.unifg.it/internazionale</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

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I FOGGIA03	International Office <a href="mailto:erasmus@unifg.it">erasmus@unifg.it</a>	<a href="http://www.unifg.it/internazionale">http://www.unifg.it/internazionale</a>



## **4. Housing** according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I FOGGIA03	International Office <a href="mailto:erasmus@unifg.it">erasmus@unifg.it</a>	<a href="http://www.unifg.it/internazionale">http://www.unifg.it/internazionale</a>

<p>TR KARABUK01</p>		<p><a href="http://www.altinkalemkarabuk.com/iletisim.html">http://www.altinkalemkarabuk.com/iletisim.html</a></p> <p><a href="http://www.cebioplugrup.com/tr/contact/">http://www.cebioplugrup.com/tr/contact/</a></p> <p>Girls:</p> <p><a href="http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu">http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu</a></p> <p><a href="http://karabukevim.com/?page_id=8">http://karabukevim.com/?page_id=8</a></p> <p><a href="https://plus.google.com/10892870595056099070/about?gl=tr&amp;hl=tr">https://plus.google.com/10892870595056099070/about?gl=tr&amp;hl=tr</a></p> <p><a href="https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr">https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr</a></p> <p><a href="http://beyazincisafranbolu.com/index.php?islem=iletisim">http://beyazincisafranbolu.com/index.php?islem=iletisim</a></p> <p><a href="http://www.karabukcelebikizyurdu.com/iletisim.html">http://www.karabukcelebikizyurdu.com/iletisim.html</a></p> <p><a href="http://www.avvazlaryurt.com/iletisim.asp">http://www.avvazlaryurt.com/iletisim.asp</a></p> <p>Boys:</p> <p><a href="http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu">http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu</a></p> <p><a href="https://plus.google.com/101993924644974471698/about?gl=tr&amp;hl=tr">https://plus.google.com/101993924644974471698/about?gl=tr&amp;hl=tr</a></p> <p><a href="https://plus.google.com/117447428061025925248/about?gl=tr&amp;hl=tr">https://plus.google.com/117447428061025925248/about?gl=tr&amp;hl=tr</a></p> <p><a href="http://www.pansiyonadres.com/iletisim.html">http://www.pansiyonadres.com/iletisim.html</a></p> <p><a href="https://plus.google.com/108641637779944114075/about?gl=tr&amp;hl=tr">https://plus.google.com/108641637779944114075/about?gl=tr&amp;hl=tr</a></p>
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#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector		
I FOGGI03	Dott. Ssa Valeria PUCCINI Head of the International Department	16/05/2014	

<sup>4</sup> Scanned signatures are accepted

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Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	22.05.2014	
I FOGGI03	Dott. Ssa Valeria PUCCINI Head of the International Department	16/05/2014	

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