



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Accademia di Belle Arti di Macerata	I MACERAT 02	Prof. Teresa Marasca – Erasmus Coordinator Prof. Eleonora Sarti – Erasmus Collaborator relazioni.internazionali@abamc.it ph. +39 0733 405124 fax +39 0733 405140	http://www.abamc.it/index.php/it/relazioni-internazionali
Karabuk University	TR KARABUK01	Lect.Oya Onalan LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail : oyaonalan@karabuk.edu.tr	www.karabuk.edu.tr

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	Subject area code	Subject area name	Study cycle	Student Mobility for Studies		Student Mobility for Traineeships	
					Students	Months	Students	Months
I MACERAT 02	TR KARABUK01	03.0	Art & Design	1 st , 2 nd	3	18	2	8
TR KARABUK 01	I MACERAT 02	03.0	Art & Design	1 st , 2 nd	3	18	2	8

Staff Mobility (STA & STT)

FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching & Staff Mobility for Training	
				Teachers and staff	Days
I MACERAT 02	TR KARABUK01	03.0	Art & Design	2	10
TR KARABUK01	I MACERAT 02	03.0	Art & Design	2	10

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MACERAT 02		Italian	English	B1	B2
TR KARABUK01		English	English	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution: <http://www.um.edu.mt/int-eu/erasmus/incoming/langcourses>

D. Additional requirements

Students who apply for Erasmus are chosen according to their academic performance.

Prior to the students' departures meetings are set up with students according to their Faculties, where specific information regarding their mobility is given out. This includes Erasmus packs which contain the relative documents which students needed to fill in prior to their mobility abroad.

ACCESS-disability Support Unit has been set up at the University of Malta in order to ensure support to both local and visiting students and staff with disability. Students are informed that if the need arises, the International & EU Office will support their mobility and all their needs. As there have been cases for the incoming students, contact would be made with the host universities from beforehand, to ensure that the students would obtain full support from both institutions before their mobility takes place.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
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I MACERAT 02	15 th June	20 th November
TR KARABUK01	May 31st	October 31st

2. The receiving institution will send its decision within 3-4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

Accademia di Belle Arti Macerata

(1a) Description of the institutional grading system:

Excellent	30/30 - 30 e lode	A
Very Good	27/30 - 29/30	B
Good	23/30 - 26/30	C
Average	21/30 - 22/30	D
Pass	18/30 - 20/30	E
Fail	< 18/30	FX

Karabuk University

(1a) Description of the institutional grading system:

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is
- 4) K: is given to students who fail the course. it is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
Letter Grades	Master's Degree			Doctorate's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT 02	relazioni.internazionali@abamc.it ph. +39 0733 405124 fax +39 0733 405140	http://www.abamc.it
TR KARABUK01	Kerim TANIŞ Tel: +903704336687 kerimtanis@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT 02	relazioni.internazionali@abamc.it ph. +39 0733 405124 fax +39 0733 405140	http://www.abamc.it
TR KARABUK0 1	Kerim TANIŞ Tel: +903704336687 kerimtanis@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT 02	relazioni.internazionali@abamc.it ph. +39 0733 405124 fax +39 0733 405140	http://www.abamc.it
TR KARABUK0 1	Kerim TANIŞ Tel: +903704336687 kerimtanis@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MACERAT 02	Prof. Teresa Marasca - Erasmus Coordinator	3/3/2014	
TR KARABUK01	Lect. Oya Önalın LLP /International Relations Coordinator	06/02/2014	