



Merlona İskender



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Karabuk University	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalın@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ec/default.aspx
Ovidius University of Constanta	RO CONSTAN02	Ms. Cristina DUHNEA ERASMUS Institutional Coordinator Phone: 0040723519530 or 0040763638993 E-mail: cristina@duhnea.net Ms. Ioana Elena CALIN ERASMUS Office Assistant Phone: 0040724546121 E-mail: calin.ioanaelena@gmail.com	www.univ-ovidius.ro http://www.univ-ovidius.ro/incoming/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><u>com</u></p> <p>Administrative Contact details:</p> <p>Erasmus Office phone/fax: 0040241606499</p> <p>e-mail: <u>cpoffice@univ-ovidius.ro</u> or <u>Socrates@univ-ovidius.ro</u></p> <p>Alternative e-mail: <u>uocpoffice@gmail.com</u></p>	
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KARABUK01	RO CONSTAN02	011	Education ✓	1 st , 2 nd	2 x 5 months = 10	
		0222	History ✓	1 st , 2 nd	2 x 5 months = 10	
		023	Languages ✓	1 st , 2 nd	2 x 5 months = 10	
		0313	Psychology ✓	1 st , 2 nd	2 x 5 months = 10	
		041	Business and administratio n	1 st , 2 nd	2 x 5 months = 10	
		0511	Biology ✓	1 st	2 x 5 months = 10	
		0531	Chemistry ✓	1 st , 2 nd	2 x 5 months = 10	
		0532	Earth sciences ✓	1 st	2 x 5 months = 10	
		0533	Physics ✓	1 st , 2 nd	2 x 5 months = 10	
		0541	Mathematics ✓	1 st , 2 nd	2 x 5 months = 10	
		0715	Mechanics and metal trades ✓	1 st , 2 nd	2 x 5 months = 10	
		0716	Motor vehicles, ships and aircraft ✓	1 st , 2 nd	2 x 5 months = 10	
		0732	Building and civil engineering ✓	1 st , 2 nd	2 x 10 months = 20 2 x 6 months = 12	
		0912	Medicine ✓	1 st , 2 nd	2 x 5 months = 10	
RO CONSTAN02	TR KARABUK01	011	Education ✓	1 st , 2 nd	2 x 5 months = 10	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		0222	History ✓	1 st , 2 nd	2 x 5 months = 10	
		023	Languages	1 st , 2 nd	2 x 5 months = 10	
		0313	Psychology ✓	1 st , 2 nd	2 x 5 months = 10	
		041	Business and administration	1 st , 2 nd	2 x 5 months = 10	
		0511	Biology ✓	1 st	2 x 5 months = 10	
		0531	Chemistry ✓	1 st , 2 nd	2 x 5 months = 10	
		0532	Earth sciences	1 st	2 x 5 months = 10	
		0533	Physics ✓	1 st , 2 nd	2 x 5 months = 10	
		0541	Mathematics ✓	1 st , 2 nd	2 x 5 months = 10	
		0715	Mechanics and metal trades	1 st , 2 nd	2 x 5 months = 10	
		0716	Motor vehicles, ships and aircraft	1 st , 2 nd	2 x 5 months = 10	
		0732	Building and civil engineering	1 st , 2 nd	2 x 10 months = 20 2 x 6 months = 12	
		0912	Medicine	1 st , 2 nd	2 x 5 months = 10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KARABUK01	RO CONSTAN02	011	Education ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0222	History ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		023	Languages	2 x 7 days (8 hours/stay)	2 x 7 days
		0313	Psychology ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		041	Business and administration	2 x 7 days (8 hours/stay)	2 x 7 days
		0511	Biology ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0531	Chemistry ✓	2 x 7 days (8 hours/stay)	2 x 7 days

		0532	Earth sciences	2 x 7 days (8 hours/stay)	2 x 7 days
		0533	Physics ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0541	Mathematics ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0715	Mechanics and metal trades	2 x 7 days (8 hours/stay)	2 x 7 days
		0716	Motor vehicles, ships and aircraft	2 x 7 days (8 hours/stay)	2 x 7 days
		0732	Building and civil engineering	2 x 7 days (8 hours/stay)	2 x 7 days
		0912	Medicine	2 x 7 days (8 hours/stay)	2 x 7 days
RO CONSTAN02	TR KARABUK01	011	Education ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0222	History ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		023	Languages	2 x 7 days (8 hours/stay)	2 x 7 days
		0313	Psychology ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		041	Business and administration	2 x 7 days (8 hours/stay)	2 x 7 days
		0511	Biology ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0531	Chemistry ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0532	Earth sciences	2 x 7 days (8 hours/stay)	2 x 7 days
		0533	Physics ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0541	Mathematics ✓	2 x 7 days (8 hours/stay)	2 x 7 days
		0715	Mechanics and metal trades	2 x 7 days (8 hours/stay)	2 x 7 days
		0716	Motor vehicles, ships and aircraft	2 x 7 days (8 hours/stay)	2 x 7 days
		0732	Building and civil engineering	2 x 7 days (8 hours/stay)	2 x 7 days
		0912	Medicine	2 x 7 days (8 hours/stay)	2 x 7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01		English	Turkish	B1 English	B2 English
RO CONSTAN02		Romanian	English/French	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
RO CONSTAN02	1 st July – nominations 15 th July - applications	1 st December – nominations 15 th December - applications

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
	Assoc. & Bachelor's Degree		
Letter Grades	Letter	Grading	Grading
	Equivalent	in 100	in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter	Grading	Grading	Letter	Grading	Grading
	Equivalent	in 100	in 4.00	Equivalent	in 100	in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0

FX	F1		F1	
F	F2		F2	
	F3		F3	
	K/E		K/E	

RO CONSTAN02

Ovidius University of Constanta uses ECTS and its grading system is as follows:

- Excellent – 10
- Very good – 9, 8
- Good – 7
- Satisfactory – 6
- Sufficient – 5
- Unsatisfactory/Insufficient/Failed – 4, 3, 2, 1

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
RO CONSTAN02	romanyabyk@dsl.ttnail.com Phone: 0090.312.466.37.06 Fax: 0090.312.427.15.30	http://ankara.mae.ro/en http://ankara.mae.ro/en/node/427

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
RO CONSTAN02	cpoffice@univ-ovidius.ro phone/fax:	



	0040241606499	
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4. Housing according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CONSTAN02	cpoffice@univ-ovidius.ro phone/fax: 0040241606499	
TR KARABUK01		http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu http://karabukevim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizyurdu.com/iletisim.html http://www.ayvazlaryurt.com/iletisim.asp Boys: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr http://www.pansiyonadres.com/iletisim.html https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	28 FEB 2016	
RO CONSTAN02	Professor Ion BORDEIANU, PhD. Rector		

⁴ Scanned signatures are accepted