



# Erasmus + Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
Karabuk University	TR KARABUK01	Lect.Oya Onalan LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalan@karabuk.edu.tr	<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
Universitatea de Arta si Design Cluj-Napoca	RO CLUJNAP06	Senior Lecturer PhD. Doina IENEI, Coordinator of the Office for E.Community Programmes Str. Matei Corvin nr. 6 – 400112 CLUJ NAPOCA – ROMANIA Tel. +40 264 59 14 77 Fax +40 264 59 33 88 e-mail: relations@uad.ro, ieneid@uad.ro	site: <a href="http://www.uad.ro">www.uad.ro</a> <a href="http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students">http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students</a>

## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KARABUK01	RO CLUJNAP06	210	Art and Design	1 <sup>st</sup>	2 students x 5 months	
		210	Art and Design	1 <sup>st</sup>	2 students x 5 months	
		210	Art and Design	1 <sup>st</sup>	2 students x 5 months	
RO CLUJNAP06	TR KARABUK01	210	Art and Design	1	2 students x 5 months = 10 months in total	
		210	Art and Design	2	2 students x 5 months = 10 months in total	
		210	Art and Design	2	2 students x 5 months = 10 months in total	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR KARABUK01	RO CLUJNAP06	210	Art and Design	2Persons*5days	
RO CLUJNAP06	TR KARABUK01	210	Art and Design	2 (14 days)	2 (14 days)

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01	210	English	Turkish	B1 English	B2 English
RO CLUJNAP06	210	Romanian	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

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RO CLUJNAP06

[http://www.uad.ro/web/ro/Programe\\_comunitare/Program\\_sectorial\\_Erasmus/Incoming\\_Students](http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students)

### D. Additional requirements

**INFO:** .....

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#### Application package

- Application form (attached)
- CV
- Photo
- Portfolio on CD or DVD.

*To be sent by regular mail.*

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR KARABUK01	May31th	October31th
RO CLUJNAP06	June 15-th	November 15-th

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI
4. Termination of the agreement

This agreement will take effect in the **2014** academic year being valid for a period of **seven** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2021 will only take effect as of 1 September 2022. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.
- II. Termination of the agreement will not be penalised.

*"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

## 1. Grading systems of the institutions

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ECTS grade	Definition	Romanian grade
A	EXCELLENT	10
B	VERY GOOD	9
C	GOOD	8 or 7
D	SATISFACTORY	6
E	SUFFICIENT	5
F	FAIL	4
ND	NOT DONE	0 - 3

**KARABÜK UNIVERSITY**

Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

**Failing Grades:**

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60, coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>

RO CLUJNAP06	The Office for E.Community Programmes Str. Matei Corvin nr. 6 – 400112 CLUJ NAPOCA – ROMANIA Tel. +40 264 59 14 77 Fax +40 264 59 33 86 e-mail: <a href="mailto:relations@uad.ro">relations@uad.ro</a> , <a href="mailto:ieneid@uad.ro">ieneid@uad.ro</a>	<a href="http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students">http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>
RO CLUJNAP06	The Office for E.Community Programmes Str. Matei Corvin nr. 6 – 400112 CLUJ NAPOCA – ROMANIA Tel. +40 264 59 14 77 Fax +40 264 59 33 86 e-mail: <a href="mailto:relations@uad.ro">relations@uad.ro</a> , <a href="mailto:ieneid@uad.ro">ieneid@uad.ro</a>	<a href="http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students">http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		<a href="http://www.altinkalemkarabuk.com/iletisim.html">http://www.altinkalemkarabuk.com/iletisim.html</a>  <a href="http://www.cebioglugrup.com/tr/contact/">http://www.cebioglugrup.com/tr/contact/</a>  Girls:  <a href="http://www.vurtlarburada.com/karabuk/de/vurtlar/ozel-kiz-ogrenci-vurtlari-yurdu">http://www.vurtlarburada.com/karabuk/de/vurtlar/ozel-kiz-ogrenci-vurtlari-yurdu</a>

		<a href="http://karabukevim.com/?page_id=8">http://karabukevim.com/?page_id=8</a> <a href="https://plus.google.com/108928705950560992220/about?gl=tr&amp;hl=tr">https://plus.google.com/108928705950560992220/about?gl=tr&amp;hl=tr</a> <a href="https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr">https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr</a> <a href="http://beyazincisafiranbolu.com/index.php?islem=iletisim">http://beyazincisafiranbolu.com/index.php?islem=iletisim</a> <a href="http://www.karabukcelebikizvurdu.com/iletisim.html">http://www.karabukcelebikizvurdu.com/iletisim.html</a> <a href="http://www.avvaziarvurt.com/iletisim.asp">http://www.avvaziarvurt.com/iletisim.asp</a> Boys: <a href="http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu">http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu</a> <a href="https://plus.google.com/101993924644974471698/about?gl=tr&amp;hl=tr">https://plus.google.com/101993924644974471698/about?gl=tr&amp;hl=tr</a> <a href="https://plus.google.com/117447428061025925248/about?gl=tr&amp;hl=tr">https://plus.google.com/117447428061025925248/about?gl=tr&amp;hl=tr</a> <a href="http://www.pansiyonadres.com/iletisim.html">http://www.pansiyonadres.com/iletisim.html</a> <a href="https://plus.google.com/108641637779944114075/about?gl=tr&amp;hl=tr">https://plus.google.com/108641637779944114075/about?gl=tr&amp;hl=tr</a>
RO CLUJNAP06	The Office for E.Community Programmes Str. Matei Corvin nr. 6 – 400112 CLUJ NAPOCA – ROMANIA Tel. +40 264 59 14 77 Fax +40 264 59 33 86 e-mail: <a href="mailto:relations@uad.ro">relations@uad.ro</a> , <a href="mailto:ieneid@uad.ro">ieneid@uad.ro</a>	<a href="http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students">http://www.uad.ro/web/ro/Programe_comunitare/Program_sectorial_Erasmus/Incoming_Students</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	28 FEB 2014	
RO CLUJNAP06	Prof.PhD. Radu-Călin SOLOVĂSTRU, RECTOR	04.03.2014	

<sup>2</sup> Scanned signatures are accepted



T.C.  
KARABÜK UNIVERSITY RECTORSHIP  
International Relations Office

Number: 92299322-030.03 / 114  
Subject: Erasmus+ Agreement

27.02.2014

UNIVERSITATEA DE ARTA SI DESIGN CLUJ-NAPOCA  
Str.Matei Corvin nr.6-400112 Cluj Napoca, Romania

Dear Rector Prof.Dr. Radu-Calin SOLOVASTR

Please find enclosed signed and sealed two original Erasmus+ Agreements. Could you please send one back after getting them signed and sealed?

Looking forward to continuing a fruitful partnership.

Respectfully submitted.

Prof. Dr. Burhanettin UYSAL  
Rector

**Annex:**

1 - Universitatea De Arta Si Design Cluj-Napoca Erasmus+Agreement