



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Wojskowa Akademia Techniczna im. Jarosława Dąbrowskiego / Military University of Technology          Faculty of Cybernetics	PL WARSZAW33	Anna Wachulak, MA, phone: +48 22 683 97 60, fax: +48 22 683 99 59, erasmus@wat.edu.pl  Agnieszka Różnowicz, MA, phone: +48 22 683 97 60 fax: +48 22 683 91 59, aroznowicz@wat.edu.pl  Kazimierz Worwa, PhD, kworwa@wat.edu.pl	www.wat.edu.pl  <a href="http://www.wat.edu.pl/index.php?option=com_content&amp;view=category&amp;layout=blog&amp;id=59&amp;Itemid=101">http://www.wat.edu.pl/index.php?option=com_content&amp;view=category&amp;layout=blog&amp;id=59&amp;Itemid=101</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Electronics		Witold Czarnecki, PhD, witold.czarnecki@wat.edu.pl	
Faculty of Civil Engineering and Geodesy		Włodzimierz Idczak, PhD, wlodzimierzidczak@wat.edu.pl	
Faculty of Advanced Technologies and Chemistry		Marzena Tykarska, PhD, mtykarska@wat.edu.pl	
Faculty of Mechanical Engineering		Julian Maj, PhD, jmaj@wat.edu.pl	
Faculty of Mechatronics and Aviation		Bartosz Brzozowski, MA bartosz.brzozowski@wat.edu.pl	
Institute of Optoelectronics		Mirosław Szczurek, PhD, mszczurek@wat.edu.pl	
Karabuk University	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalın@karabuk.edu.tr	<a href="http://uluslararsi.karabuk.edu.tr/ects/default.aspx">http://uluslararsi.karabuk.edu.tr/ects/default.aspx</a>

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL WARSZAW33	TR KARABUK01	041	Business and administration	1,2	3 students for 9 months	-----

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

TR KARABUK01	PL WARSZAW33	041	Business and administration	1,2	3 students for 9 months	-----
PL WARSZAW33	TR KARABUK01	053	Physical sciences	1,2	3 students for 9 months	-----
TR KARABUK01	PL WARSZAW33	053	Physical sciences	1,2	3 students for 9 months	-----
PL WARSZAW33	TR KARABUK01	061	Information and Communication Technologies	1,2,3	3 students for 9 months	-----
TR KARABUK01	PL WARSZAW33	061	Information and Communication Technologies	1,2,3	3 students for 9 months	-----
PL WARSZAW33	TR KARABUK01	071	Engineering and engineering trades	1,2,3	3 students for 9 months	-----
TR KARABUK01	PL WARSZAW33	071	Engineering and engineering trades	1,2,3	3 students for 9 months	-----

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
<i>[total number of days of teaching periods or average duration *]</i>					
PL WARSZAW33	TR KARABUK01	041/053/ 061/071	Business and administration/ Physical sciences/ Information and Communication Technologies/ Engineering and engineering trades	1 teacher for 7 days	1 person for 7 days
TR KARABUK01	PL WARSZAW33	041/053/ 061/071	Business and administration/ Physical sciences/ Information and Communication Technologies/ Engineering and engineering trades	1 teacher for 7 days	1 person for 7 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WARSZAW33		Polish	English	B1	B2
TR KARABUK01		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

PL WARSZAW33:

[http://www.wat.edu.pl/index.php?option=com\\_content&view=category&layout=blog&id=58&Itemid=100](http://www.wat.edu.pl/index.php?option=com_content&view=category&layout=blog&id=58&Itemid=100)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WARSZAW33	June	October
TR KARABUK01	May31th	October31th

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### PL WARSZAW33 grading scale:

5,0	Very good	correlate to the ECTS grade A
4,5	Good plus	correlate to the ECTS grade B
4,0	Good	correlate to the ECTS grade C
3,5	Fairly good	correlate to the ECTS grade D
3,0	Satisfactory	correlate to the ECTS grade E
2,0	not passed ( Fail)	correlate to the ECTS grade F

#### PL WARSZAW33 ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT- outstanding performance with only minor errors
B	25	VERY GOOD- above the average standard but with some errors
C	30	GOOD- generally sound work with a number of notable errors
D	25	SATISFACTORY- fair but with significant shortcoming
E	10	SUFFICIENT- performance meets the minimum criteria
F/X	-	FAIL- some more work required before the credit can be awarded
F	-	FAIL- considerable further work is required

## KARABÜK UNIVERSITY

ECTS SYSTEM	KBU GRADING SYSTEM		
	Assoc. & Bachelor's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

### Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail the course. It is for non-credit courses

5) G: Pass (Out of Grade)



ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2 F3 K/E			F2 F3 K/E		

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW33	Paulina Łuczak, MA, phone: +48 22 683 79 38, fax: +48 22 683 79 38, paulina.luczak@wat.edu.pl	
TR KARABUK01		<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL WARSZAW33	Grażyna Szczawińska, MA, phone: +48 22 683 7147, grazyna.szczawinska@wat.edu.pl	<a href="http://www.wat.edu.pl/index.php?option=com_content&amp;view=article&amp;id=201&amp;Itemid=81">http://www.wat.edu.pl/index.php?option=com_content&amp;view=article&amp;id=201&amp;Itemid=81</a>
TR KARABUK01		<a href="http://uluslararasi.karabuk.edu.tr/ects/default.aspx">http://uluslararasi.karabuk.edu.tr/ects/default.aspx</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL WARSZAW33	Patryk Grzymała, MA, phone: +48 22 683 7147 , patryk.grzymala@wat.edu.pl	<a href="http://www.wat.edu.pl/index.php?option=com_content&amp;view=article&amp;id=200&amp;Itemid=79">http://www.wat.edu.pl/index.php?option=com_content&amp;view=article&amp;id=200&amp;Itemid=79</a>
TR KARABUK01		<a href="http://www.altinkalemkarabuk.com/iletisim.html">http://www.altinkalemkarabuk.com/iletisim.html</a> <a href="http://www.cebioglugrup.com/tr/contact/">http://www.cebioglugrup.com/tr/contact/</a> Girls: <a href="http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu">http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu</a> <a href="http://karabukevim.com/?page_id=8">http://karabukevim.com/?page_id=8</a> <a href="https://plus.google.com/108928705950560992220/about?gl=tr&amp;hl=tr">https://plus.google.com/108928705950560992220/about?gl=tr&amp;hl=tr</a> <a href="https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr">https://plus.google.com/110378798161805439942/about?gl=tr&amp;hl=tr</a> <a href="http://bevazincisafanbolu.com/index.php?islem=iletisim">http://bevazincisafanbolu.com/index.php?islem=iletisim</a>



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#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL WARSZAW33	Deputy Rector for Educational Affairs Prof. Jarosław Rutkowski, Ph.D., D.Sc., Eng.	17 CB. 2014	 <b>PROREKTOR DS. KSZTAŁCENIA WOJSKOWEJ AKADEMII TECHNICZNEJ</b> prof. dr hab. inż. Jarosław RUTKOWSKI
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	26 FEB 2014	