



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Zielona Góra	PL ZIELONA01	Institutional Coordinator: Ms. Agnieszka Możejko, M.A. Department of International Cooperation 9 Licealna str., 65-417 Zielona Góra, Poland Tel: +4868 3283293 Fax: 4868 3283298 E-mail: A.Mozejko@dwz.uz.zgora.pl erasmus@uz.zgora.pl Departmental coordinator: Faculty of Mechanical Engineering dr hab. inż. Justyna Patalas - Maliszewska tel: +48 68 328 2464 e-mail: J.Patalas@iizp.uz.zgora.pl	General University Page: http://www.uz.zgora.pl/index_en.html For exchange students: http://www.dwz.uz.zgora.pl/index_en.html Course catalogue: http://www.ects.uz.zgora.pl/en_index.php
Karabuk University	TR KARABUK01	Lect.Oya Unalan LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail : oyaonalan@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL ZIELONA01	TR KARABUK01	54	Manufacturing and processing	1 st & 2 nd	2x5 months (=10 total)	1/only by individual agreement
TR KARABUK01	PL ZIELONA01	54	Manufacturing and processing	1 st & 2 nd	2x5 months (=10 total)	1/only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL ZIELONA01	TR KARABUK01	54	Manufacturing and processing	1 [7 days]	1
TR KARABUK01	PL ZIELONA01	54	Manufacturing and processing	1 [7 days]	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01	54 Manufacturing and processing	English	Turkish	B1 English	B2 English
PL ZIELONA01	54 Manufacturing and processing	English	Polish	If ECTS-Points are needed a minimum of B1 is recommended. No certificate required for admission	English: B2 recommended.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

University of

University of Zielona Góra:

A tutor program is offered for all international students for having a better start with all practical issues like opening a bank account, registrations procedures etc. ;

Language courses: Students of first cycle studies are entitled to free of charge foreign language courses (total 120 hours). University of Zielona Góra offers courses in two foreign languages English and German. Although Polish is a language of instruction at the University, several faculties offer a selection of courses taught in foreign languages, mainly in English. Polish language course for incoming students and staff is run at the Faculty of Humanities at the university. The course is run on levels ranging from A1 to C2. Participants, who attend classes, pass the final test and fulfill other conditions determined by the program of the course, will complete the course and get a relevant number of ECTS credits.

University of Zielona Gora is ready to welcome students with disabilities. If you have any question, contact the following person: Mr Marcin Garbat, Ph.D., Campus B, al. Wojska Polskiego 69, Ground floor, Room No.9, tel: (+48 68) 328 31 79, e-mail: m.garbat@dzps.uz.zgora.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31th	October31th
PL ZIELONA01	30 th June	31 st December

2. **University of**

University of Zielona Góra: Students coming to the University of Zielona Góra, after they were nominated by their home university, are obliged to send to the Department of International Cooperation: a filled-in Application Form, the Learning Agreement, the Transcript of Records (if required by a faculty). After having received the paper application (printed online application) the letter of admission will be send within a max. of six weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement: **30th September 2021**

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. **Grading systems of the institutions**

University of

University of Zielona Góra:

Student performances are graded individually and not on a statistical basis. In general, the University of Zielona Góra uses the grading system charted below
http://www.ects.uz.zgora.pl/en_1.php?s=9

Local grade	Numerical grade	Abbreviation
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bardzo dobry	very good	5,0	bdb
dobry plus	good plus	4,5	db plus
dobry	good	4,0	db
dostateczny plus	satisfactory plus	3,5	dst plus
dostateczny	satisfactory	3,0	dost
niedostateczny	unsatisfactory	2,0	ndst
zal.	pass	-	-
niezal.	fail	-	-

Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

A course credit is awarded with at least "dostateczny" (satisfactory) or "zal" (pass).

Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60, coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx

PL ZIELONA01	Paulina Senkow-Mackowska, M.A. tel: +48 68 328 32 97 e-mail: p.senkow-mackowska@dwz.uz.zgora.pl	http://www.erasmus.uz.zgora.pl/index.php?temporary-residence-and-visa-requirements-1

2. **Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx
PL ZIELONA01	Paulina Senkow-Mackowska, M.A. e-mail: p.senkow-mackowska@dwz.uz.zgora.pl tel: +48 68 328 32 97	http://www.erasmus.uz.zgora.pl/index.php?health-insurance-and-medical-care-1

3. **Housing**


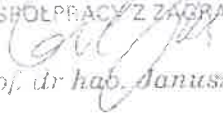
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01		http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu

		<p>http://karabukevim.com/?page_id=8</p> <p>https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr</p> <p>https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr</p> <p>http://beyazincisafranbolu.com/index.php?islem=iletisim</p> <p>http://www.karabukcelebikizyurdu.com/iletisim.html</p> <p>http://www.avvazlaryurt.com/iletisim.asp</p> <p>Boys:</p> <p>http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu</p> <p>https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr</p> <p>https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr</p> <p>http://www.pansiyonadres.com/iletisim.html</p> <p>https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr</p>
PL ZIELONA01	<p>Paulina Senkow-Mackowska, M.A. e-mail: p.senkow-mackowska@dwz.uz.zgora.pl tel: +48 68 328 32 97</p>	<p>In order to apply for accommodation, a student must mark the accommodation option in the application form. We can guarantee accommodation for the students, who apply for Erasmus stay in first deadline (30th June).</p>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
TR KARABUK01	Prof.Dr.Burhanettin UYSAL Rector	26 FEB 2014	
PL ZIELONA01	Prof. dr hab. Janusz Gil Deputy Rector for Scientific Research and International Cooperation erasmus@uz.zgora.pl	30/01/2014	<p>Uniwersytet Zielonogórski ul. Licealna 9, 65-417 Zielona Góra REGON 977924147, NIP 973-07-15-423 (9)</p> <p>PROREKTOR DS. NAUKI I WSPÓŁPRACY Z ZAGRANICĄ</p>  <i>Prof. dr hab. Janusz Gil</i>

¹ Scanned signatures are accepted