



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
GDANSK UNIVERSITY OF PHYSICAL EDUCATION AND SPORT	PL GDANSK06	Institutional Erasmus Coordinator mgr Agnieszka Theus <b>Email:</b> erasmus@awf.gda.pl <b>Phone:</b> (+48) 58 554 74 80 <b>Postal address:</b> ul. Kazimierza Górskiego 1 80-336 Gdańsk Poland	<a href="http://www.en.awf.gda.pl/index.php?id=50">http://www.en.awf.gda.pl/index.php?id=50</a>
KARABUK UNIVERSITY	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail: <a href="mailto:oyaonalan@karabuk.edu.tr">oyaonalan@karabuk.edu.tr</a>	<a href="http://ubys.karabuk.edu.tr/bologna/index-en.aspx">http://ubys.karabuk.edu.tr/bologna/index-en.aspx</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL GDANSK06	TR KARABUK01	1015	Travel, Tourism and Leisure	Short cycle	1 semester (5 months) as average duration	-
		1014	Sports	Short Cycle, 1 <sup>st</sup>		
TR KARABUK01	PL GDANSK06	1015	Travel, Tourism and Leisure	Short cycle	1 semester (5 months) as average duration	-
		1014	Sports	Short Cycle, 1 <sup>st</sup>		

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL GDANSK06	TR KARABUK01	1015	Travel, Tourism and Leisure	7 days of teaching period as average duration	7 days

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		1014	Sports		
TR KARABUK01	PL GDANSK06	1015	Travel, Tourism and Leisure	7 days of teaching period as average duration	7 days
		1014	Sports		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL GDANSK06	-	Polish	EN	B1/B2 English	B2 English/
TR KARABUK01	-	Turkish	EN	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

**Karabuk University:** see: <http://uluslararasi.karabuk.edu.tr/hayatboyu/en/index.htm>

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## PL GDANSK06

Partner institutions should send nominations by email to [erasmus@awf.gda.pl](mailto:erasmus@awf.gda.pl). The accepted students should fill in following documents: *Application form*, *Learning Agreement for studies Erasmus+*, *Students questionnaire*. Documents will be available at the site <http://www.en.awf.gda.pl/index.php?id=52>.

The accepted students will receive a communication for admission at AWFIS through email together with the scanning of the signed Learning Agreement. The AWFIS will send the decision within a maximum 4 weeks after receiving documents.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work have been submitted by the student.

Termination of the agreement. The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL GDANSK06	1 June	15 November
TR KARABUK01	31 <sup>st</sup> May	30 <sup>th</sup> September

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*In case of need the agreement can be modify for the next academic year. In the event of unilateral termination, a notice of at least one academic year should be given.*

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

#### PL GDANSK06:

##### (1) Course unit code :

Refer to the ECTS Course catalogue

##### (2) Duration of course unit :

Y= 1 academic year

1S= 1 semester

1T= 1 term/trimester

2S= 2 Semesters

2T= 2 terms/trimesters

##### (3) Grading:

Description of the institutional grading system:

ECTS grade = Polish grade

A = very good (5)

B = more than good (4+)

C = good (4)

D = more than average (3+)

E = average (3)

F = failed (2)

(4) **ECTS credits :**

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

**TR KARABUK01:**

ECTS SYSTEM	KBU GRADING SYSTEM		
	Assoc. & Bachelor's Degree		
Letter Grades	Letter	Grading	Grading
	Equivalent	in 100	in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

**Failing Grades:**

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60, coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		
	K/E			K/E		

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK06	<a href="mailto:erasmus@awf.gda.pl">erasmus@awf.gda.pl</a> Tel.: +48 58 5547 480	<a href="http://www.msz.gov.pl/en/travel_to_poland/visa/">http://www.msz.gov.pl/en/travel_to_poland/visa/</a>
TR KARABUK01	Kerim Tanış <a href="mailto:kerimtanis@karabuk.edu.tr">kerimtanis@karabuk.edu.tr</a>	

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK06	<a href="mailto:erasmus@awf.gda.pl">erasmus@awf.gda.pl</a> Tel.: +48 58 5547 480	<a href="http://www.en.awf.gda.pl">http://www.en.awf.gda.pl</a>
TR KARABUK01	Kerim Tanış kerimtanis@karabuk.edu.tr	




#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK06	<a href="mailto:erasmus@awf.gda.pl">erasmus@awf.gda.pl</a> Tel.: +48 58 5547 480	<a href="http://www.domstudencki.awf.gda.pl/">http://www.domstudencki.awf.gda.pl/</a>
TR KARABUK01	Kerim Tanış kerimtanis@karabuk.edu.tr	

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
PL GDANSK06	prof. nadzw. dr hab. Waldemar Moska Rector	04 MAY 2016	 REKTOR prof. nadzw. dr hab. Waldemar Moska AKADEMIA WYCHOWANIA FIZYCZNEGO I SPORTU im. Jędrzeja Śniadeckiego BIURO REKTORA 80-336 Gdańsk, ul. Kazimierza Górskiego 1 tel. 58 55 47 220, fax 58 341 84 60 NIP 564-09-62-525 -1-
TR KARABUK01	Prof. Dr. Refik Polat Rector	17-03-2016	 

<sup>4</sup> Scanned signatures are accepted