



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
KARABUK UNIVERSITY	TR KARABUK 01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E- mail :oyaonalın@karabuk.edu .tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
POMERANIAN UNIVERSITY IN SŁUPSK	PL SLUPSK01	Contact person : Marlena Moszkowicz, MA - programy.eu@apsl.edu.pl	General information: http://apsl.edu.pl/erasmus/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		tel./fax.: +48 59 84 05 936 ul. Boh. Westerplatte 64, 76-200 Slupsk, Poland Grzegorz Piekarski , Ph.D – Erasmus Institutional Coordinator Faculty of Education and Philosophy gpr@wp.pl	en/ The course catalogue : http://apsl.edu.pl/erasmus/en/?page_id=66
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL SLUPSK01	TR KARABUK 01	031	Social Sciences	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	031	Social Sciences	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	14.1	Political Sciences	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	14.1	Political Sciences	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	12.9	Nursing	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	12.9	Nursing	1,2	2*5 MONTHS	
PL SLUPSK01	TR KARABUK	07.1	Geography	1,2	2*5 MONTHS	0

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

	01					
TR KARABUK 01	PL SLUPSK01	07.1	Geography	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	08.3	History	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	08.3	History	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	11.0	Mathematics and Informatics	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	11.0	Mathematics and Informatics	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	09.1	Modern languages	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	09.1	Modern languages	1,2	2*5 MONTHS	0
PL SLUPSK01	TR KARABUK 01	212	Music and performing arts	1,2	2*5 MONTHS	0
TR KARABUK 01	PL SLUPSK01	212	Music and performing arts	1	2*5 MONTHS	0

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration ^]</i>	Staff Mobility for Training *
PL SLUPSK01	TR KARABUK0 1	031	Social Sciences	2 persons * (10 days)	Only by individual agreement
TR KARABUK0 1	PL SLUPSK01	031	Social Sciences	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUK0 1	14.1	Political Sciences	2 persons * (10 days)	Only by individual agreement
TR KARABUK0 1	PL SLUPSK01	14.1	Political Sciences	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUK0 1	12.9	Nursing	2 persons * (10 days)	Only by individual agreement
TR KARABUK0 1	PL SLUPSK01	12.9	Nursing	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUK0 1	07.1	Geography	2 persons * (10 days)	Only by individual agreement
TR KARABUK0 1	PL SLUPSK01	07.1	Geography	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUK0 1	08.3	History	2 persons * (10 days)	Only by individual agreement
TR KARABUK0 1	PL SLUPSK01	08.3	History	2 persons * (10 days)	Only by individual agreement

PL SLUPSK01	TR KARABUKO 1	11.0	Mathematics and Informatics	2 persons * (10 days)	Only by individual agreement
TR KARABUKO 1	PL SLUPSK01	11.0	Mathematics and Informatics	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUKO 1	09.1	Modern languages	2 persons * (10 days)	Only by individual agreement
TR KARABUKO 1	PL SLUPSK01	09.1	Modern languages	2 persons * (10 days)	Only by individual agreement
PL SLUPSK01	TR KARABUKO 1	13.1	Music and performing arts	2 persons * (10 days)	Only by individual agreement
TR KARABUKO 1	PL SLUPSK01	13.1	Music and performing arts	2 persons * (10 days)	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL SLUPSK01		EN, PL		B2	C1
TR KARABUK01		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL SLUPSK01	Nomin: 15 May, Appl: 15 June	Nomin: 15 November, Appl: 15 December
TR KARABUK01	31 st May	31 st October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [2] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [2] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL SLUPSK01: **A** – EXCELLENT - outstanding performance with only minor errors, , **B** – VERY GOOD - above the average standard but with some errors, , **C** – GOOD - generally sound work with a number of notable errors, **D** – SATISFACTORY - fair but with significant shortcomings, , **E** – SUFFICIENT - performance meets the minimum criteria, , **F** – FAIL - some more work required before the credit can be awarded/considerable further work is required.

TR KARABUK01:

ECTS SYSTEM	KBU GRADING SYSTEM		
	Assoc. & Bachelor's Degree		
Letter Grades	Letter	Grading	Grading
	Equivalent	in 100	in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter	Grading	Grading	Letter	Grading	Grading
	Equivalent	in 100	in 4.00	Equivalent	in 100	in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2			F2		
	F3			F3		

	K/E		K/E	
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SLUPSK01	programy.eu@apsl.edu.pl tel./fax.: +48 59 84 05 936	http://apsl.edu.pl/erasmus/en/
TR KARABUK01	kerimtanis@karabuk.edu.tr	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SLUPSK01	programy.eu@apsl.edu.pl tel./fax.: +48 59 84 05 936	http://apsl.edu.pl/erasmus/en/
TR KARABUK01	kerimtanis@karabuk.edu.tr	

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SLUPSK01	programy.eu@apsl.edu.pl tel./fax.: +48 59 84 05 936	http://apsl.edu.pl/erasmus/en/?page_id=63
TR KARABUK01	kerimtanis@karabuk.edu.tr	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
PL SLUPSK01	Roman Drozd, prof., Rector	23.12 2015	
TR KARABUK01	Prof. Dr. Refik Polat	25 JAN 2016	

⁷ Scanned signatures are accepted