



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ³	Website
Akademia Humanistyczno-Ekonomiczna w Łodzi UNIVERSITY OF HUMANITIES AND ECONOMICS IN LODZ	PL LODZ07	International Cooperation Department Email: erasmus@ahelodz.pl Phone: +48 42 29 95 727	http://www.ahelodz.pl/ www.dwz.ahelodz.pl
Karabuk University	TR KARABUK01	Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalın@karabuk.edu.tr	http://uluslararasi.karabuk.edu.tr/ects/default.aspx

¹ Inter-institutional agreements can be signed by two or more higher education Institutions.

² Higher Education Institutions have to agree on the period of validity of this agreement.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
PL LODZ07	TR KARABUK01	222	Foreign Languages	1 st , 2 nd	=10(2students*5months)	
TR KARABUK01	PL LODZ07	222	Foreign Languages	1 st , 2 nd	=10(2students*5months)	

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
PL LODZ07	TR KARABUK01	222	Foreign Languages	=10(2persons*5days)	
TR KARABUK01	PL LODZ07	222	Foreign Languages	=10(2persons*5days)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies	Staff Mobility for Teaching
PL LODZ07		Polish	English	B1	B2
TR KARABUK01		English	Turkish	B1	B2

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
PL LODZ07	30 May nomination 15 June application	14 December nomination 30 December application
TR KARABUK01	May31th	October31th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished
4. Termination of the agreement

This Agreement becomes effective for the period indicated on the first page.

F. Information

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1. Grading systems of the institutions

PL LODZ07: In Poland grading system is based on a scale ranging from 2 to 5. The passing grade is 3.

Polish Grade	Description
bardzo dobry (5.0)	Excellent performance
dobry plus (4.5)	Very good performance
dobry (4.0)	Good performance
dostateczny plus (3.5)	Satisfactory performance
dostateczny (3.0)	Sufficient performance
niedostateczny (2.0)	Fail

TR KARABUK01

ECTS SYSTEM	KBU GRADING SYSTEM		
Letter Grades	Assoc. & Bachelor's Degree		
	Letter Equivalent	Grading in 100	Grading in 4.00
A	A1	90-100	4.00
B	A2	80-89	3.50
C	B1	70-79	3.00
D	B2	65-69	2.75
E	C	60-64	2.50
	G		0
FX	F3		
F	F1		
	F2		
	K		

Failing Grades:

- 1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.
- 2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.
- 3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60, coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.
- 4) K: is given to students who fail the course. It is for non-credit courses
- 5) G: Pass (Out of Grade)

ECTS SYSTEM	KBU GRADING SYSTEM					
	Master's Degree			Doctorate's Degree		
Letter Grades	Letter Equivalent	Grading in 100	Grading in 4.00	Letter Equivalent	Grading in 100	Grading in 4.00
A	AA	95-100	4.00	AA	95-100	4.00
B	BA	85-94	3.50	BA	85-94	3.50
C	BB	75-84	3.00	BB	75-84	3.00
D	CB	65-74	2.50			
E	G		0	G		0
FX	F1			F1		
F	F2 F3 K/E			F2 F3 K/E		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

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Institution	Contact details	Website for information
PL LODZ07	erasmus@ahelodz.pl	www.dwz.ahelodz.pl
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL LODZ07	erasmus@ahelodz.pl	www.dwz.ahelodz.pl
TR KARABUK01		http://uluslararasi.karabuk.edu.tr/ects/default.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

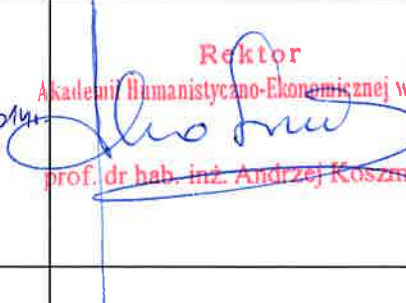

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
PL LODZ07	erasmus@ahelodz.pl	www.dwz.ahelodz.pl
TR KARABUK01		http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu http://karabukevim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizyurdu.com/iletisim.html http://www.avvazlaryurt.com/iletisim.asp Boys:

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G. SIGNATURES OF THE INSTITUTIONS (representatives)

Institution	Name, function	Date	Signature ⁶
PL LODZ07	Prof. dr hab. inż. Andrzej Koszmider Rector	03/07/2014	
TR KARABUK01	Prof.Dr.Burhanettin Uysal Rector	06.06.2014	

⁶ Scanned signatures are accepted

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