



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ¹ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| Karabuk University | TR KARABUK01 | Lect.Oya Önalın LLP /International Relations Coordinator Tel :+ 90 370 433 6687 Fax :+ 90 370 4336697 E-mail :oyaonalın@karabuk.edu.tr | http://uluslararasi.karabuk.edu.tr/ec/default.aspx |
| Montanuniversitaet Leoben | A LEOBEN 01 | <i>Institutional Coordinator</i> Peter MOSER <i>Departmental Coordinator</i> Chair of Industrial Logistics Prof. Helmut Zsifkovits <i>International Office</i> Anja ZARFL Tel : (+43) 3842 402 7201 Email : erasmus@unileoben.ac.at | www.unileoben.ac.at |

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|--|--|---|---------------------------|--|---|---|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| TR KARABUK01 | A LEOBEN 01 | 521 | Mechanical Engineering | 1 st , 2 nd | 2 students (10 months) | - |
| A LEOBEN 01 | TR KARABUK01 | 521 | Mechanical Engineering | 1 st , 2 nd | 2 students (10 months) | - |
| TR KARABUK01 | A LEOBEN 01 | 529 | Industrial Engineering | 1 st , 2 nd | 2 students (10 months) | |
| A LEOBEN 01 | TR KARABUK01 | 529 | Industrial Engineering | 1 st , 2 nd | 2 students (10 months) | |
| TR KARABUK01 | A LEOBEN 01 | 521 | Materials Sciences | 1 st , 2 nd | 2 students (10 months) | |
| A LEOBEN 01 | TR KARABUK01 | 521 | Materials Sciences | 1 st , 2 nd | 2 students (10 months) | |

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|--|--|--------------------------------------|---------------------------|---|-------------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| TR KARABUK01 | A LEOBEN 01 | 521 | Mechanical Engineering | 2persons*5days | |
| A LEOBEN 01 | TR KARABUK01 | 521 | Mechanical Engineering | 2persons*5days | |
| TR KARABUK01 | A LEOBEN 01 | 529 | Industrial Engineering | 2persons*5days | |
| A LEOBEN 01 | TR KARABUK01 | 529 | Industrial Engineering | 2persons*5days | |
| TR KARABUK01 | A LEOBEN 01 | 521 | Materials Sciences | 2persons*5days | |
| A LEOBEN 01 | TR KARABUK01 | 521 | Materials Sciences | 2persons*5days | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level ³ | |
|---|---------------------------|-----------------------------------|---|--|---|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR KARABUK01 | | English | Turkish | B1 English | B2 English |
| A LEOBEN 01 | | English | German (1 st circle courses) | B2 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-------------------------|--------------------------|
| TR KARABUK01 | May31th | October31th |
| A LEOBEN 01 | June 15 th | October 31 st |

2. **LV RIGA09:** Students have to apply in our online application system and follow all requirements in that.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KARABUK01:

| ECTS SYSTEM | KBU GRADING SYSTEM | | |
|---------------|----------------------------|----------------|-----------------|
| Letter Grades | Assoc. & Bachelor's Degree | | |
| | Letter Equivalent | Grading in 100 | Grading in 4.00 |
| A | A1 | 90-100 | 4.00 |
| B | A2 | 80-89 | 3.50 |
| C | B1 | 70-79 | 3.00 |
| D | B2 | 65-69 | 2.75 |
| E | C | 60-64 | 2.50 |
| | G | | 0 |
| FX | F3 | | |
| F | F1 | | |
| | F2 | | |
| | K | | |

Failing Grades:

1) F1: is given to students who do not fulfill the requirements for attendance, and who do not have right to take the final or makeup examination, coefficient is zero.

2) F2: is given to students who attend the classes regularly, but do not take the final or makeup examinations, coefficient is zero.

3) F3: is given to students who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is

4) K: is given to students who fail the course. It is for non-credit courses

5) G: Pass (Out of Grade)

| ECTS SYSTEM | KBU GRADING SYSTEM | | | | | |
|---------------|--------------------|----------------|-----------------|--------------------|----------------|-----------------|
| Letter Grades | Master's Degree | | | Doctorate's Degree | | |
| | Letter Equivalent | Grading in 100 | Grading in 4.00 | Letter Equivalent | Grading in 100 | Grading in 4.00 |
| A | AA | 95-100 | 4.00 | AA | 95-100 | 4.00 |
| B | BA | 85-94 | 3.50 | BA | 85-94 | 3.50 |
| C | BB | 75-84 | 3.00 | BB | 75-84 | 3.00 |
| D | CB | 65-74 | 2.50 | | | |
| E | G | | 0 | G | | 0 |
| FX | F1 | | | F1 | | |
| F | F2 | | | F2 | | |
| | F3 | | | F3 | | |
| | K/E | | | K/E | | |

A LEOBEN 01:

| Mark | Result |
|------------------------|----------------------|
| 1 | Excellent |
| 2 | Good |
| 3 | Satisfactory |
| 4 | Sufficient |
| 5 | Unsatisfactory |
| Successfully completed | Positive performance |
| Not completed | Negative performance |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details | Website for information |
|----------------------------------|---|---|
| TR KARABUK01 | | http://uluslararasi.karabuk.edu.tr/ects/default.aspx |
| A LEOBEN01 | International Office, Anja Zarfl +43 3842 402 7201 anja.zarfl@unileoben.ac.at | www.unileoben.ac.at/ir |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



| Institution [Erasmus code] | Contact details | Website for information |
|----------------------------------|---|---|
| TR KARABUK01 | | http://uluslararasi.karabuk.edu.tr/ects/default.aspx |
| A LEOBEN01 | International Office, Anja Zarfl +43 3842 402 7201 anja.zarfl@unileoben.ac.at | www.unileoben.ac.at/ir |

4. Housing according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| A LEOBEN01 | International Office, Anja Zarfl +43 3842 402 7201 anja.zarfl@unileoben.ac.at | www.unileoben.ac.at/ir |
| TR KARABUK01 | | http://www.altinkalemkarabuk.com/iletisim.html http://www.cebioglugrup.com/tr/contact/ Girls: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-kiz-ogrenci-yurtlari-yurdu http://karabukevim.com/?page_id=8 https://plus.google.com/108928705950560992220/about?gl=tr&hl=tr https://plus.google.com/110378798161805439942/about?gl=tr&hl=tr http://beyazincisafranbolu.com/index.php?islem=iletisim http://www.karabukcelebikizyurdu.com/iletisim.html http://www.ayvazlaryurt.com/iletisim.asp Boys: http://www.yurtlarburada.com/karabuk/de/yurtlar/ozel-erkek-ogrenci-yurtlari-yurdu https://plus.google.com/101993924644974471698/about?gl=tr&hl=tr https://plus.google.com/117447428061025925248/about?gl=tr&hl=tr http://www.pansiyonadres.com/iletisim.html https://plus.google.com/108641637779944114075/about?gl=tr&hl=tr |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁴ |
|-------------------------------|-------------------------------------|-------------|--|
| TR KARABUK01 | Prof.Dr.Burhanettin Uysal Rector | 28 FEB 2014 |  |
| A LEOBEN 01 | Vice Rector Peter Moser | 13.3.2014 |  |

⁴ Scanned signatures are accepted